



<p style="text-align: center;">Thursday, 3rd December 2015 <i>The Kick-off Meeting of IF4TM project</i> <i>Rectorate building of the University of Kragujevac, Jovana Cvijica bb, Kragujevac</i></p>		
09:30 – 10:00	Registration of participants	
PART I - Opening and welcome session		
10:00 – 10:10	Welcome speeches	<i>Prof. Dr. Vesna Mandic, the IF4TM project coordinator</i> <i>Representative of the Rectorate of University of Kragujevac</i> <i>Representative of National Erasmus Plus Office</i>
10:10 – 10:30	IF4TM project presentation	<i>Prof. Dr. Vesna Mandic, the IF4TM project coordinator</i>
PART II - Short presentations of all partner institutions with focus on the project's topics and three components of third mission - Technology transfer and innovation, Continual education, Social engagement		
10:30 – 12:00	University of Kragujevac	<i>Tatjana Stankovic</i> <i>Prof. Dr. Vesna Mandic</i>
	University of Belgrade	<i>Dr. Jelena Filipovic</i>
	University of Novi Sad	<i>Prof. Dr. Goran Stojanović</i>
	University of Nis	<i>Dr. Marko Milojković</i>
	State University of Novi Pazar	<i>Dr. Edis Mekić</i>
	Belgrade Metropolitan University	<i>Prof. Dr. Dragan Domazet</i>
	Technical College of Applied Sciences, Zrenjanin	<i>Dr. Duško Salemović</i>
	Ministry of Education, Science and Technological Development	<i>Marina Vukobratovic Karan</i>
	Intellectual Property Office	<i>Ms. Daniela Zlatić Šutić</i>
12:00 – 12:30	Coffee break	
12:30 – 14:00	Danube University Krems, University for Continuing Education	<i>Dr. Attila Pausits</i>
	University of Lisbon	<i>Prof. Dr. Luis Caldas De Oliveira</i>
	University of Maribor	<i>Dr. Iztok Palcic</i>



	University of Bari Aldo Moro	<i>Prof. Dr. Alberto Fornasari</i>
	Business incubator Novi Sad	<i>Mr. Djordje Celic</i>
	Business Innovation Centre Kragujevac	<i>Mr. Vojislav Veljkovic</i>
	Business-Technology Incubator of Technical Faculties Belgrade	<i>Dr. Natasa Cirovic</i>
	Intranea Solutions	<i>Vitomir Rasic</i>
14:00 – 15:00	Lunch break	
	Part III – WPs presentation Session	
15:00 – 15:15	WP1 Presentation	<i>Dr. Edis Mekić, State University of Novi Pazar (WP1 leader)</i>
15:15 – 15:30	WP2 Presentation	<i>Prof. Dr. Dragan Domazet, Belgrade Metropolitan University (WP2 leader)</i>
15:30 – 15:45	WP3 Presentation	<i>Sanja Kojic, University of Novi Sad (WP3 leader)</i>
15:45 – 16:00	WP4 Presentation	<i>Dr. Attila Pausits, Danube University Krems (WP4 leader)</i>
16:00 – 16:15	WP5 Presentation	<i>Jelena Jevtović, University of Kragujevac</i>
16:15 – 16:30	WP6 Presentation	<i>Dr. Marko Milojković, University of Nis (WP6 leader)</i>
16:30 – 16:45	WP7 Presentation	<i>Dr. Jelena Filipovic, University of Belgrade (WP7 leader)</i>
16:45 – 17:00	WP8 Presentation	<i>Jelena Jevtović, University of Kragujevac (WP8 leader)</i>
17:00 – 17:15	Discussion	
20:00	Joint dinner	



Friday, 4th December 2015 <i>The Kick-off Meeting of IF4TM project</i> <i>Rectorate building of the University of Kragujevac, Jovana Cvijica bb, Kragujevac</i>		
PART I - Forming of management structures, provisions of Grant Agreement and Partnership Agreement , Detailed distribution of work		
09:00 – 09:20	Project management, reporting and national Erasmus+ project monitoring	<i>Ivana Zivadinovic, Erasmus+ kancelarija Srbije</i>
09:20 – 09:40	Forming of management structures (Steering Committee, Project Support Team, Quality Assurance Team)	<i>Prof. Dr. Vesna Mandic, the IF4TM project coordinator</i>
09:40 – 10:00	Grant Agreement and Partnership Agreement	<i>Prof. Dr. Vesna Mandic, the IF4TM project coordinator</i>
10:00– 10:20	Distribution of work (WP leaders, task leaders, participants)	<i>Prof. Dr. Vesna Mandic, the IF4TM project coordinator</i>
10:20-10:30	Discussion	
10:30 – 11:00	Coffee break	
Part II –Financial and administrative reporting, Action plan for the next six months.		
11:00 – 11:30	Financial and administrative aspects of reporting	<i>Jelena Jevtović, the project team member</i>
11:30 – 12:00	Action plan for six months	<i>Prof. Dr. Vesna Mandic, the IF4TM project coordinator</i> <i>Jelena Jevtović, the project team member</i>
12:00 – 12:15	Discussion and closing the meeting	<i>Prof. Dr. Vesna Mandic, the IF4TM project coordinator</i>